

## APPENDIX B

**9. Priority Criteria for Entry Autumn 2019 Admissions and Mid-term Applications during 2019/2020 Academic Year**

- 9.1 For all children whose Education, Health & Care Plan (EHCP) names a school, they must be admitted regardless of the criteria below.

If there are too many requests, priority will be given to children, whose parents applied on time, in the following order (see note i below):-

<b>1<sup>st</sup></b>	Children who are in public care and those children who were previously looked after children. (See note ii.)
<b>2<sup>nd</sup></b>	Pupils who live in the catchment area. (See note iii.)
<b>3<sup>rd</sup></b>	Pupils who will have an older brother or sister attending the same school at the same time. (See notes iv and v.)
<b>4<sup>th</sup></b>	Pupils who have a serious medical condition or exceptional social or domestic needs that make it essential they attend the school requested. (Professional documentation confirming the situation must be submitted with the application.) (See note vi.)
<b>5<sup>th</sup></b>	Pupils who will have attended a feeder school for at least two years before the time of transfer. (See note vii)
<b>6<sup>th</sup></b>	Pupils starting at an infant school with a sibling attending at the same time in the linked junior school (see note iv.) or Pupils transferring to high school who will have an older brother or sister attending the linked upper school at the same time. (See note iv.)
<b>7<sup>th</sup></b>	Pupils basing their application on grounds of 'belief'. (See note viii.)
<b>8<sup>th</sup></b>	Pupils living nearest to the school measured in a straight line distance (home to school front gate). (See note ix.)

**Notes:**

- i. Combinations of the above criteria are used where appropriate, in priority order.
- ii. A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. Previously looked after children (including those previously in care outside of England) are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order Section 19 or special guardianship order).
- iii. The child's place of residence is taken to be the parental home. Living in the catchment area does not guarantee you a place at your catchment school.
- iv. The term "brother or sister" includes half brother or sister or legally adopted child being regarded as the brother or sister.
- v. Regarding brothers or sisters who will be of sixth form age, these are counted as brother/sister connections for criteria 3 or 6 above.

vi. If criterion 4 is used, professional supporting documentation from the Lead Professional must be supplied and must be submitted with the application. The following list are the areas that are considered exceptional:-

- Crown Servants
- Children subject to Child Protection Plans
- Hard to Place children – who fall under the Fair Access Protocol
- Parents suffering domestic violence (This is dependent on documentary evidence by a lead professional)
- A child for who transfer to the catchment area school would involve attending a different school until he/she is the right age for transfer. (This is dependent on the child having attended the present school for at least a year.)

Each case will be assessed on its individual merits.

vii. For criterion 5 above, the child must have been enrolled at the feeder school on or before the start date of the Autumn Term two years before transfer.

i. Criterion 7 above only applies to the schools below, a letter of support from your Minister, Religious Leader or Belief Leader will be required explaining how the school caters for your faith or Belief system:

Blaby Stokes C of E Primary	Broughton Astley Orchard C of E Primary	Castle Donington St Edward's C of E Primary	Coalville All Saints C of E Primary
Cossington C of E Primary	Fleckney C of E Primary	Hinckley St Mary's C of E Primary	Husbands Bosworth C of E Primary
Ibstock St Denys C of E Infant	Long Whatton C of E Primary	Measham C of E Primary Quorn St	Bartholomew's C of E Primary
Swannington C of E Primary	Swithland St Leonard's C of E Primary		

ix. For criterion 8 above, measurement of distance is in a straight line from the centre point of the property to the school's main designated front gate, using a computerised mapping system (Geocoding). Where there is equal distance then lots will be drawn, supervised by an independent officer.